

**BY ORDER OF THE COMMANDER  
AIR FORCE SPACE COMMAND**



**AIR FORCE SPACE COMMAND INSPECTION  
CHECKLIST 90-1**

**1 NOVEMBER 1999**

**Command Policy**

**EXERCISE EVALUATION TEAM (WING)**

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This checklist reflects Command requirements for Space Wings to prepare for and conduct internal reviews.

***SUMMARY OF REVISIONS***

This checklist has been revised to update references and reduce the number of Critical Items, in accordance with recommendations from the CSAF Blue Ribbon Commission, Organizational Evaluations.

1. References have been provided for each critical item. Critical items have been kept to a minimum and are related to public law, safety, security, fiscal responsibility, and/or mission accomplishment.
2. This publication establishes a baseline checklist. The checklist will also be used by the Command IG during applicable assessments. Use the checklist at **Attachment 1** as a guide only. Add to or modify each area as needed, to ensure an effective and thorough review of the wing exercise evaluation program.

RICHARD W. BALDWIN, Colonel, USAF  
Inspector General

## Attachment 1

## EXERCISE EVALUATION TEAM (WING)

Table A1.1. Checklist.

<b>SECTION 1: EXERCISE EVALUATION TEAM (WING)</b>			
<b>MISSION STATEMENT:</b> To evaluate the installation's and assigned units' capability to respond to, operate during, and recover from combatant and noncombatant contingencies. The EET provides realistic, integrated, large-scale training for the installation and DRF. <b>NOTE:</b> All references are from AFI 32-4001, unless otherwise noted.			
<b>1.1. CRITICAL ITEMS:</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
1.1.1. Has the installation or tenant unit commander appointed an EET team chief and given the chief authority to evaluate installation or unit response? (paragraph 1.11.6, and 5.4 and AFI32-4001_AFSPCSUP1, paragraph 1.13.14)			
1.1.2. Does the EET chief conduct exercises using realistic scenarios that emphasize problem solving, rapidly changing situations, and degraded capabilities in order to evaluate response and flexibility? (paragraph 5.1)			
1.2.3. Does the installation conduct the below required major accident (MARE), attack (ARE), and natural disaster (to include severe weather) response exercises? (paragraph 5.3 and DoD Directive 5100.52)			
1.2.3.1. MARE including HAZMAT annually?			
1.2.3.2. Nuclear Weapons annually?			
1.2.3.3. MARE involving mass casualties annually?			
1.2.3.4. MARE before or after normal duty hours annually?			
1.2.3.5. MARE involving off-base deployment annually?			
1.2.3.6. ARE annually in non-threat areas?			
1.2.3.7. Natural disaster response exercise?			
1.1.3. Does the EET chief ensure that only trained EET members have access to and are allowed to expend training munitions? (paragraph 5.4.6)			
<b>1.2. NON-CRITICAL ITEMS:</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>
1.2.1. Does EET Chief coordinate exercises with the fire chief and chief of air traffic control operations? (paragraph 5.4.7)			
1.2.2. Does the EET chief provide a debriefing, critique, and report for each exercise? (paragraph 5.4.8)			
1.2.3. Does the EET chief ensure that agencies with discrepancies identified in the report reply with corrective actions and provide an information copy to the CE Readiness Flight? (paragraph 5.4.9)			

1.2.4. Does the EET chief ensure that smoke generating devices or ground burst simulators used during exercises are approved by the installation commander for use and are listed in the scenario? (paragraph 5.4.6)			
1.2.5. Does the EET chief ensure that all members of the installation Disaster Response Force (DRF) (DCG, CCT, DPST, Command and control centers, etc.) are evaluated annually? (AFI32-4001_AFSPCSUP1, paragraph 5.2)			
1.2.6. Are DRF areas evaluated addressed in the exercise report and rated according to objectives? (AFI 32-4001_AFSPCSUP1, paragraph 5.2)			
1.2.7. In addition to the exercises listed as critical, does the installation also conduct the below required major accident and attack response exercises? (paragraph 5.3, AFI 32-4001_AFSPCSUP1, paragraph 5.3)			
1.2.7.1. Major Accident Response Exercise (MARE) including conventional munitions and HAZMAT emergency response annually?			
1.2.7.2. MARE including chemical weapons annually, if the installation stores, ships, or employs them?			
1.2.7.3. ARE annually for units with UTCs deployable to CB threat areas?			